

HOUSING AUTHORITY CITY OF DERBY
101 West Fourth Street
P.O. Box 843 Derby, CT 06418
(203)735-6652 Telephone
(203)734-0204 Fax

Board of Commissioners
Linda Fusco, Chairperson
Adam Pacheco, Vice Chairman
Kathleen Ducharme, Secretary
Robert Lisi, Treasurer
Michael Mazzola, Resident Commissioner

Derby Housing Authority Meeting Minutes March 7, 2019 2019 MAR 8 PM 12:27

The Derby Housing Authority meeting was called to order at 6:30 pm by Mr. Pacheco and was followed by the Pledge of Allegiance.

Roll Call

Present: Adam Pacheco, Vice-Chairperson, Kathleen Ducharme, Secretary, Michael Mazzola, Resident Commission.

Also Present: Ellen Oczkowski

Absent: Linda Fusco, Chairperson, Robert Lisi, Treasurer

Approval of Minutes – Meeting for February 7, 2019 and Special Meeting for February 28, 2019

A motion to approve the minutes of February 7, 2019 meeting, and the February 28, 2019 Special Meeting was made by Ms. Ducharme and seconded by Mr. Mazzola. Motion Carried.

Additions, Deletions, Corrections

There were no changes.

Public Portion

No one spoke from the public.

Old Business:

Update on Status of all Grants:

Mr. Pacheco explained that all the grants are moving forward and that the public hearing went well. Mr. Pacheco added that there are multiple timelines for different grants that are moving forward and working well.

Opening Section 8 Waiting List:

Ellen Oczkowski stated that they have been working to open the Section 8 Waiting List and have to wait until the income limits have been set. The projected target date is April 15th. Training needs to be scheduled but the contract needs to be done first. Mr. Pacheco suggested to put a timeline together to make sure the training is set up and received. Ellen assured the board that it is being worked on.

NEW BUSINESS:

Site Visit by Rhonda Caldwell Scheduled April 4, 2019:

Mr. Pacheco stated that Ellen meets with Rhonda Caldwell for all site visits. Ellen said she would be contacting Rhonda when it is a little bit closer to the site visit date.

SUBSIDIZED HOUSING COORDINATOR'S REPORT:

Ellen read the report into the record.

Financial Report.

Elderly Resident Complexes.

Miscellaneous business/Section 8.

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SUBSIDIZED HOUSING AUTHORITY REPORT MONTH OF FEBRUARY, 2019

STATE ELDERLY SITES

STYGAR TERRACE

No Vacancies

Resident Concerns:

CICIA MANOR

#14 Vacant (To be leased up (April 1, 2019))

Resident Concerns:

LAKEVIEW APARTMENT

#16 Vacant

Resident Concerns

MISCELLANEOUS

1. Paid vouchers and bills are available for review.


SECTION 8 PROGRAM

1. Landlord checks for the month of March, 2019 will be processed and will be mailed on March 1, 2019.
2. Paid vouchers and bills are available for review.
3. PIC Reporting is currently at 92.

ADJOURNMENT

A motion to adjourn the meeting was made by Ms. Ducharme, and seconded by Mr. Mazzola. Motion Carried. The meeting was adjourned at 6:40 pm.

Respectfully submitted,



Meg Martins
Recording Secretary

** These minutes are subject to the approval of the Derby Housing Authority at their next scheduled meeting.